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Montgomery Housing Partnership (MHP) is seeking experienced **LITERACY TEACHERS** for its after-school programs. The program runs Mondays thru Thursdays from 3:45 p.m. to 5:45 p.m.

Who we are: Montgomery Housing Partnership, Inc. (MHP) is an active and growing non-profit organization, founded in 1989, that develops, acquires, rehabilitates, and builds quality apartment homes to meet Montgomery County's growing need for affordable housing. MHP's community-based projects and programs includes providing affordable rents, developing educational programs for residents to develop skills that expand their opportunities and balance their lives, and implementing neighborhood revitalization efforts in troubled communities impacted by foreclosures and economic downturn.

Summary Job Description: The Literacy Teacher will work under the supervision of the Community Life Programs Coordinator (CLPC) and the Director of Community Life Programs (DCLP) to ensure the success and quality of the educational and human services programs offered at selected MHP's affordable housing units located in Montgomery County.

Primary responsibilities include:

- Assesses the students' basic literacy needs.
- Creates learning goals for each student.
- Tutors small groups of students and prepare lesson plans for each age group.
- Monitors students' progress and prepare quarterly reports.
- Meets regularly with the classroom teachers over students learning goals.
- Informs the CLPC of any classroom issues or concerns, and meets with parents as necessary.
- Works in collaboration with staff, students and volunteers.
- Performs other duties as assigned.

Qualifications: Bachelor's degree in Elementary Education, Literacy or Reading, at least 3 years of experience working with elementary school children is required. Candidates should have experience with curriculum development and the ability to work with diverse communities. Additional requirements include excellent oral and written communication skills, flexibility and reliability, and candidates must have their own reliable transportation.

Compensation: \$14.00 per hour to include classroom and planning time.

Application Process: To apply, please submit your cover letter and resume, with salary requirements, to: mhpartners@hotmail.com. Please include the job title "Literacy Teacher" in the subject line of your email.